Standards Committee Meeting

December 9, 2021

[Zoom link for meetings](https://virginiatech.zoom.us/j/89631511588?pwd=eXdSYzVxNlowK2FwR3dUQ1o1NzJjUT09)

[Standards Committee shared folder](https://drive.google.com/drive/folders/106h7m1BsH9bw9ImtQH_eMWHlDFnaPKEe?usp=sharing)

Attendees:

1. Liaison openings for committee members
   1. [Current spreadsheet](https://docs.google.com/spreadsheets/d/17OzJYA4BVGu6p7L_pSM-qIs2Tuf0xErr/view)
   2. We still need a liaison for the College and University Archives Section
      1. Kira will get herself added to this list for now and can cover this group this year
2. Updates
   1. Co-chair
      1. See agenda items below
   2. Council
   3. Technical Subcommittees
      1. TS-DACS
         1. No big updates
         2. Working on principles implementation progress
            1. Documented on [Github](https://github.com/saa-ts-dacs/dacs/issues?q=is%3Aissue+is%3Aopen+label%3A%22Principles+Project%22)
         3. Updating education resources, including DACS tutorials
         4. Small backlog of pull requests
      2. TS-EAS
         1. Readying package for revisions, some time early next year
         2. TS-EAS has another webinar on RiC (see link in notes below)
         3. Lara has created a checklist from our documentation and a video
      3. TS-GRD
         1. Kira is waiting to hear back from SAA on some next steps
      4. TS-AFG
         1. no updates since Nov meeting
   4. Others?
      1. Accessioning Best Practices
         1. Nothing
      2. Education Committee
         1. Nothing new, revisions in progress
3. Guidelines for Accessible Archives for People with Disabilities
   1. DOJ oversight and Section 508 compliance?
      1. Understanding 508 compliance or your institution coming under DOJ review for violations. What motivates someone to come to this standard? What should motivate someone to come to this standard?
      2. Jodi will bring some questions back to the group to consider: Would it be helpful to include a broad statement about what to do when one undergoes DOJ compliance or Section 508 compliance issues? Or would it be better to simply have them recommend that an institution should defer to organization practices?
   2. Update from Felicia re: requesting funding for reviewers/contributors: “It is only within the Standards Committee’s purview to approve the work on this standard. Upon Standards’ approval, the Section/revising group would need to submit a Component Funding Request to seek funding from the Council.” If ADS puts forth a request, we would be encouraged to support it, but it is on the sponsoring group to make the request.
4. Museum Archives Guidelines
   1. Documents were submitted on November 17 and are in a [shared folder](https://drive.google.com/drive/folders/1qGLP41JSPhfkIqY8hj72TXrxv6NINlkb)
   2. Discussion
      1. Omission of SAA ethical guidelines or statement about DEI or anti-racist advocacy in this section
      2. Repatriation: lean in terms of content
      3. Access + use: advocacy for accessibility and disability concerns missing
      4. Suggestions for revision:
         1. Inclusion of more references/notes to references to SAA ethical guidelines
   3. Separate comment to provide: suggestion to Museum Archives section to consider reviewing ethical guidelines (with or without AAM)
5. RiC Comments
   1. [Pdf of the document](https://drive.google.com/drive/folders/1RQGDCbCSw96ChRGe8DL2LCM9q9zSyv4u) is in a Standards folder. It should be set to be accessed by anyone who has the link, so if you want to share it with your TS, you can do so.
   2. Submit comments via the [doc file](https://docs.google.com/document/d/1NYFUQKno8VxTbHU1qVL8w1K3GodFgwu3/edit)
   3. New deadline for comments is end of January
   4. Reminder/note from Karin: RiC Presentation Monday, Dec 13 (<https://www2.archivists.org/groups/technical-subcommittee-on-encoded-archival-standards-ts-eas/upcoming-webinar-december-13-ric->)
6. Other items or updates?
   1. Working on purchase of requested ISO standards
   2. Overall question: Revision the standards procedures to include consultation with SAA DEI committee? Expectations for revision?
      1. What do we want to see in a standard? How a standard relates to other standards, that there is awareness of other standards
7. Next meeting: January 13, 2021